



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		DAV COLLEGE PUNDRI, KAITHAL
Name of the head of the Institution	Dr Subhash Chander	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01746270235	
Mobile no.	9896372235	
Registered Email	davcpundri@gmail.com	
Alternate Email	vikasmath81@gmail.com	
Address	HABRI ROAD PUNDRI, KAITHAL	
City/Town	KAITHAL	
State/UT	Haryana	
Pincode	136026	
2. Institutional Status		
Affiliated / Constituent	Affiliated	
Type of Institution	Co-education	
Location	Urban	
Financial Status	state	
Name of the IQAC co-ordinator/Director	Dr. Ritu Rani	
Phone no/Alternate Phone no.	01746270235	

Mobile no.	9068270097
Registered Email	davcpundri@gmail.com
Alternate Email	vikasmath81@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year) https://www.davcpundri.com/uploads/aqar/aqar_2015-2016.pdf

4. Whether Academic Calendar prepared during the year **Yes**

if yes, whether it is uploaded in the institutional website: Weblink : https://www.davcpundri.com/academic_calender

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.20	2003	21-Mar-2003	20-Mar-2008

6. Date of Establishment of IQAC **08-Sep-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for students and teachers	27-Jul-2016 01	500
Meeting held to discuss academic calendar for the session	01-Aug-2016 01	500
IQAC conducted a meeting for preparing framework for the Alumni Meet	25-Oct-2016 01	150
Purchase of Almirah, RO Kent and Epson Color Printer	06-Sep-2016 01	500

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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DAV College, Pundri	Salary	DHE, Haryana, Panchkula	2017 365	24757711
DAV College, Pundri	Special Activities of NSS	DHE, Haryana, Panchkula	2017 365	18504
DAV College, Pundri	SC Scholarship	Haryana Government	2017 365	921293
DAV College, Pundri	BC Scholarship	Haryana Government	2017 365	98490

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

At the beginning of the session, an orientation programme was organized for the students as well as the teachers.

Regular meetings of Internal Quality Assessment Cell of the college were organized.

Teachers were motivated to participate in national and international conferences, seminars, workshops and other academic activities.

IQAC cell also prepared the previous years' AQAR. Purchase of Almirah, RO Kent and Epson Color Printer

Cell also coordinated in the alumni meet held in the session in the college. IQAC also prepared a framework for the different activities in the college for the session.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To take suggestions from various stakeholders for quality enhancement	Regular Meetings of Internal Quality Assurance Cell are scheduled from time to time for quality enrichment. Suggestions were noted to enhance the quality of education and are being worked on.
To organize activities on Gender Sensitization and Social Awareness, to inculcate Moral/ Ethical Values and to organize Health Awareness Programmes	To boost our students confidence, extracurricular activities were organized while grounding them in the fundamental human qualities of environmental justice, social awareness, ethical values, gender, and health issues
To conduct the cocurricular, extension and social activities	Throughout the session, the NSS/NCC, RCC, WC, and various other committees/cells held extension and social/awareness activities such as a rally and awareness campaign on the ban of plastic, Plastic free India, road safety, womens empowerment, water harvesting, cleanliness drive, health awareness program, etc.
To collect Feedback	Feedback was collected from various stakeholders at the end of the session.
Promotion of Cultural	Students participated in cultural activities.
To submit the data on AISHE	AISHE data was submitted on June 27, 2017

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC & Advisory Committee of the college presided over by the principal of the college	16-Dec-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

27-Jun-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

It is partially maintained. The college has a 24X7 wifi WiFienabled campus for administrative and academic functioning. We have a Computerized office. Use of WhatsApp messaging to inform the faculty as well as students. Important notifications are circulated among the staff.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery with a well planned and designed process DAV College, Pundri is affiliated to Kurukshetra University, which follows the syllabus designed & prescribed by the university. Curriculum delivery mechanism is well planned by the IQAC before the start of the new academic session in consultation with teachers of all streams and subjects. Initiative planning for effective Curriculum Delivery: 1. Workload Statement 2. Academic Calendar 3. Time Table 4. PO's, PSO's & CO's 5. Collaboration Plan Along with the regular teaching, following curriculum enrichment programs are conducted by the college to enhance the competency of the students: 1. Experiential Learning 2. Guest Lectures 3. Up gradation and review of syllabus through structured feedback 4. Knowledge Up gradation of teachers

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	01/07/2016	00	NIL	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	30/06/2016

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NIL	01/07/2016	0
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The organized feedback from all stakeholders has been crucial in contributing to the overall functioning of the institution. Additionally, this feedback method assisted in determining the degree of student satisfaction with respect to a wide range of topics including extracurricular activities, career counseling, teaching-learning, and personality development. According to an analysis of alumni feedback maximum numbers of college graduates are happy with the way the institution has developed and is operating overall, including its infrastructure, gender-sensitive policies, teaching-learning process, student support network, and grievance procedure. According to an analysis of parent feedback, more than 75 of parents choose DAV college, Pundri for their children because of the colleges rich history and general atmosphere, which is reflected in the instruction, behavior management, and accessibility of necessary resources. The majority of teaching faculty members that participated in the feedback analysis expressed satisfaction with the facilities offered by the university. It is also found that the faculty is pleased with the principals leadership and the institutions management. The employer has provided feedback, and it shows that the Governing Body as a whole is completely happy with the work culture that the teaching and non-teaching staff has maintained in order to support the institutions vision, mission, and goals. Over 80 of students are satisfied with the institutions teaching-learning quality, according to a review of their feedback. Of them, over 75 are satisfied with the facilities of infrastructure. More than 70 of the respondents actively used the college library, which is the hub of learning materials. Roughly 70 of the students responded positively when asked about the facilities offered for their overall growth. Every stakeholders input has been used to evaluate the colleges operations on a regular basis. The IQAC has carefully examined the input, and any flaws in any department or area of the college have been appropriately fixed, enhancing the overall operation of the establishment. In feedback received from all the stakeholders, majority of them have registered

their satisfaction over the overall performance and functioning of the institution.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	560	600	502
BCom	General	240	150	104

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	606	0	20	0	20

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	2	2	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

DAV College, Pundri has a long history of helping students with mentors based on their current and future needs. The mentorship system is well structured which has student centric approach. 1. The college takes a sensitive approach of inclusion and retention through a systematic nurturing and support system in order to close the gap between teachers and students while entering into the world of higher education from varied educational and economic backgrounds. 2. Students are split up into groups, with each faculty member having a maximum of 40 students per group. This allows for close, prolonged interaction and helps the mentee develop their interest and capacity to grow their areas of strength. 3 Particularly for first-year students, the process starts with the principals address, an orientation event at the start of the session and special attention is given to mentee-mentor groups of 30 to 40 students in a group. 4. The career guidance and counseling cell assists in educating students about their short and long-term goals. 5. The teaching-learning process in the classroom is integrated with a mentoring strategy that gives students appropriate and consistent direction, motivation, and a supportive environment. 6. Need-based assistance is given in resolving challenges that are personal or professional in an environment of guidance and acknowledgment of their unique circumstances.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
606	20	1 : 30

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	9

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Krishan Chand Ralhan	Associate Professor	Hindi Bhushan Samman, awarded by Adharshila Vishwa Hindi Mission and Indian High Commission. Singapore.

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2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	General	V	07/01/2017	01/04/2017
BCom	General	V	07/01/2017	30/03/2017
BA	General	VI	10/06/2017	18/07/2017
BCom	General	VI	10/06/2017	12/07/2017

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment mechanism is transparent. Kurukshetra University internal assessment scheme and schedule are adhered to and students are informed via: • Publication in the prospectus •Mention in the academic calendar given on the college website. •Students are told about the internal assessment process during orientation. •For the benefit of the students, internal evaluation results based on two handwritten assignments, one class exam, and attendance in accordance with university regulations. (one period duration) I. Attendance : 5 marks Marks for attendance are given as under: 1. 91 onwards: 5 marks 2. 81 to 90 : 4 marks 3. 75 to 80 : 3 marks

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

DAV College, Pundri follows the University Exam as well as Internal Exam Schedule prescribed by affiliated University. University publishes the academic calendar in the beginning of every session on university website. As per the guidelines of the university internal Assessment is based on two handwritten assignments, one class test and attendance. Schedule of assignments and class test is fixed on the institutional academic calendar and institute follows it. The information about this schedule is given with

the help of the website, notice boards and personally by teachers in the class rooms. The college Exam committee frames guidelines for conducting the internal tests at the end of every semester before exams as prescribed by university. Teachers get encouragement to conduct continuous evaluation of the students for their sustained performance. Hence a structured evaluation process has been prepared and implemented. To prepare students for practical and theory examinations, teachers implements various assessments methodologies as per level of students like MCQ tests, Quizzes, practical Assignments, Project work, Group Discussions, and Report Writing.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.davcpundri.com/criterion_II

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	General	133	50	37.5
UG	BCom	General	39	17	43.5

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.davcpundri.com/feedback>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	00	0	0
Minor Projects	00	00	0	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/07/2016

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2016	NIL

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2017

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	2	00
International	Mathematics	1	03
International	Library	1	00
International	Commerce	1	00
International	Political Science	1	00

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Haar wavelet quasilinearization approach for MHD Falkner-Skan flow over permeable wall via Lie Group method	Ram Jiwari, Vikas Kumar, Ram Karan, Ali Saleh Alshomrani	International Journal of Numerical Methods for Heat Fluid Flow (Emerald Publishing Limited)	2017	26	DAV College Pundri	10

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Haar wavelet quasilinearization approach for MHD Falkner-Skan flow over permeable wall via Lie Group method	Ram Jiwari, Vikas Kumar, Ram Karan, Ali Saleh Alshomrani	International Journal of Numerical Methods for Heat Fluid Flow (Emerald Publishing Limited)	2017	11	10	DAV College Pundri

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	7	Nil	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Integration Day	NSS	10	175
One Day Camp at DAV College, Pundri	NSS	5	179
One Day Camp at DAV College, Pundri	NSS	5	179
Blood Donation Camp at DAV College, Pundri	YRC	15	80
Rally on Rastriya Ekta	NCC	5	70

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Zonal Youth Festival (QUIZ)	Ist Position	DYCA Kurukshetra University Kurukshetra	3

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Mission	NSS	One Day Camp at DAV College, Pundri	5	179
Swachh Bharat Mission	NSS	One Day Camp at DAV College, Pundri	5	179
Gender Awareness	Women Cell in collaboration with CISKMV College, Pundri	Inaugural Lecture	10	60
Gender Awareness	Women Cell	Story Writing Competition by Novelist Hardeep Rathi	10	60

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Published a research paper in collaboration with Kurukshetra University, IIT Roorkee, and King Abdulaziz University, Jeddah, Saudi Arabia	04	NIL	200

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of Research Facilities	Published Joint Research Paper	Indian Institute of Technology Roorkee	01/07/2016	30/06/2017	02

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NIL	Nil	NIL	0
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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.4	0.36

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
G Tec	Partially	1.0	2016

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10714	1109747	257	43654	10971	1153401
Reference Books	11490	1619784	51	6736	11541	1626520
e-Books	0	0	0	0	0	0
Journals	0	0	13	35032	13	35032
Digital Database	0	0	1	5900	1	5900
CD & Video	0	0	0	0	0	0
Weeding (hard & soft)	0	0	956	120957	956	120957

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2017

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	1	2	2	1	1	8	100	0
Added	0	0	0	0	0	0	0	0	0
Total	70	1	2	2	1	1	8	100	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.1	0.1	0.8	0.7

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has constituted a college construction committee, and library, internet up-graduation committee which works to upgrade and maintain infrastructure requirements of the institute. Well defined policy documents published on the college website clearly lay out the procedures and strategies for maintaining and utilization of class rooms, lab, administrative office, common spaces like auditorium, seminar rooms, ground, common room etc., library, it infrastructure and other infrastructural facilities. College construction committee with other committees for maintenance and library headed by the principal oversee the maintenance of the buildings, classrooms, sports complexes and laboratories. The policy of the college regarding infrastructure is consistent with the needs that arise as a result of academic development. Feedback from stakeholders is gathered based on needs in order to improve the infrastructure. The funding for improving the facilities is allocated when the management assesses and approves the request made by the principal during governing body meetings.

https://www.davcpundri.com/uploads/criterion_VI/policy_document.pdf

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			

a) National	Post Metric Scholarships	130	1019783
b) International	NIL	0	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	09/11/2016	300	Trained Yoga Instructor (NSS and NCC)
Orientation Programme (Personality Development)	08/12/2016	200	Career Guidance Cell, Library, and NCC

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Lecture on Career in Indian Defense Services	106	106	5	5
2017	Lecture on Internet Study Material for competition Examination	250	250	5	5

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	10	BA (General)	DAV College Pundri	Kurukshetra University Kurukshetra	PG
2017	2	B Com (General)	DAV College Pundri	Kurukshetra University Kurukshetra	PG

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
DAV College Pundri organized Speech and Mono Acting Competition, sponsored by Department of Youth and Cultural, Kurukshetra University Kurukshetra	College	8
DAV College Pundri organized Poetry Competition, sponsored by Department of Youth and Cultural, Kurukshetra University Kurukshetra	College	10
DAV College Pundri organized Quiz Competition, sponsored by Department of Youth and Cultural, Kurukshetra University Kurukshetra	College	18
DAV College Pundri organized Painting, Rangoli, Collage and Poster Making Competition, sponsored by Department of Youth and Cultural, Kurukshetra University Kurukshetra	College	20
DAV College Pundri organized Singing, Instrument and Dance Competition, sponsored by Department of Youth and Cultural, Kurukshetra University Kurukshetra	College	15
DAV College Pundri organized Annual Athletic Meet	College	100
Zonal Youth Festival (QUIZ)	Zonal (DYCA K.U.K)	3

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	Nil	Nil	NIL	NIL

2016	NIL	International	Null	Null	NIL	NIL
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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In order to improve the academic environment at the college, students are actively involved in academic administration bodies, of the institution cells/committees. College urges student representatives to serve on a variety of academic and administrative committees that make decisions, as detailed below: Students are an essential component of the college internal quality assurance cell (IQAC) and assist in making decisions on quality-related projects. Subject association cells: Each department has a subject association established by the college, which manages extracurricular, cultural, athletic, and outreach programs for the department. Under the direction of the responsible instructor, all of the associations events are planned by the students. In addition to the subject associations, the college has established a number of cells, including womens cell, Youth Red cross club, and legal literacy cell. Other committees where student representatives are playing important role are: 1. Grievance redressal cell 2. Anti ragging 3. Examination committee

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

100

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

01

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DAV College, Pundri empowers all its stakeholders with functional autonomy in decision making process, planning and institutional goal attainment by incorporating policy of decentralization and participative management. Academic activities like preparation of departmental time-table, managing syllabus unit-wise, lesson plans, research methodology, guest lecture of experts and freedom to take decisions for improvement. The institution is in practice of forming committees for various academic and non academics affairs. College has committees and subject associations consisting of the conveners, student representatives, and non teaching staff to perform various functions of the college. The authority is delegated to committees accountability is set up for the effective performance of the committees which reflects the decentralized governance system in true spirit. Heads of various departments and conveners of various cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Heads of the departments conveners

of cells are free to plan and execute the activities of their departments/cells in consultation with their teams and approved by the principal.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college, the institution follows the curriculum designed by the affiliating University i.e. KUK. The entire curriculum is available to the stake-holders on the University/College Website. Departments are asked to provide their workload prior to the beginning of the new academic session for preparing the ground time-table and allotment of theory/practical classes.
Teaching and Learning	Teaching is the key-focus area for quality improvement. The college focusses to improve the quality of teaching learning through the different efforts : • Latest Infrastructure. • An elaborative library experience for the students as well as the staff. • Focus on ICT. participation of the faculty to FDPs/Seminars/Conferences. • SmartClassrooms. Exposure to Soft Skills • Reading Room in the Library.
Examination and Evaluation	The college sticks to the norms of the affiliating University for Examinations and evaluation of students. These include theory, practical, viva-voce and project work etc. while following the schedule of the regular university examinations, the college conducts various class tests, group discussions, assignments, viva-voce, class seminars, quiz contests and presentations. A transparent practice of Internal evaluation is followed and students are given fair opportunity to address their concerns. To monitor the strengths and weakness of students in their syllabi based activities, the faculty stays in touch and provide proper guidance and feedback on one to one basis in addition to the routine classroom sessions.
Research and Development	Faculty members are encouraged to submit more and more proposals for Major and Minor UGC Research Projects. This year 01 minor project has been applied by the staff of college. Staff members are deputed to participate and present research papers in International and National Seminar/Conferences/Workshops.
Library, ICT and Physical Infrastructure / Instrumentation	The institution is fully aware of the rapid changes that are occurring in the teaching-learning process. It understands that infrastructure, ICT, and libraries play a critical role in ensuring that the teaching and learning process remains effective. As a result, key priorities continue to be furnished with smart classrooms, fully functional computer labs, computerized libraries, seminar and audio-visual spaces, and comfortable classrooms. The colleges policies about ICT, infrastructure, and libraries are in line with the demands of the market and academic advancement. Its key characteristics are: • Feedback from stakeholders is gathered

	based on needs in order to improve infrastructure and ICT tools. • The best use of available resources is made to support academic and extracurricular, endeavors. • The efficient working of the library is overseen by an inclusive committee. The committee is made up of the following: • Library Advisory Committee • It is headed by the librarian of the college with the faculty members.
Human Resource Management	Human Resource, both in the form of teaching faculty and non-teaching staff plays the most vital role in the institution. The institution takes care in selection and retention of its Human Resource through the following measures: • All recruitments are done in a transparent manner on All-India basis as per UGC/Haryana Govt./KUK guidelines. • The college encourages its teachers to participate actively in FDPs, Seminars and Conferences.
Admission of Students	Admission process is fully transparent. Admission is based on merit and state reservation policy is followed.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Important information, notices, and circulars are also circulated through WhatsApp groups. The college campus is equipped with CCTV Cameras at around sixty locations with monitors in Library and Principal's Office for round-the-clock surveillance.
Administration	Dispersal of the various Scholarships of State/Centre is completely online - The salary of faculty members and nonteaching staff is transferred directly.
Finance and Accounts	All the accounting procedures and processes like collection of fees, pay rolls and all sorts of disbursements are conducted electronically.
Student Admission and Support	College provides active support and counseling to students during the admission process with the help of the college website.
Examination	All the examination processes like filling up of examination forms, generation of Admit Card for examination, submission of Internal Assessment of students and declaration of examination results are done online.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2016	Computer Training	--	14/09/2016	14/09/2016	8	2
2017	--	Library Software Training	31/03/2017	31/03/2017	1	1

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Indian Languages at Panjab University Chandigarh	1	30/05/2017	19/06/2017	21
UGC sponsored Refresher Course in Library Science at Aligarh University Aligarh	1	07/11/2016	29/11/2016	21
Orientation Programme at Punjabi University Patiala	1	06/05/2017	25/05/2017	28
Refresher Course in Mathematics at CPDHE, University of Delhi	1	06/05/2017	27/05/2017	21

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	6	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund Scheme, Maternity Leave, Casual Leave, Earned Leave, Pension Scheme, Provident Fund Loan, Facility of Duty Leave to attend Seminars/Workshops/ Refresher Courses/Orientation Programme	Uniform given to non-teaching staff, Casual Leave, Duty Leave, Provident Fund, Provident Fund Loan, Pension Scheme,	Free books for Female and needy students, Book bank facility in Library, SC/BC Scholarship, Installment facility for Admission fees, Moral and Social Values inculcation programmes, Parking Facility, Career Guidance Facility..

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

To maintain governance and transparency, the institution frequently performs internal and external financial audits. Internal audit: The internal audit is

carried out once a year, adhering to the correct protocol for allocating revenue and expenses to distinct categories. The purchase request form is properly completed, approved by the principal, and submitted to the colleges administrative offices accountant. Every event, function, and club at the college has a buying committee that adheres to protocol, and the bursar maintains tight oversight. The management has the external CA verify the accounts. Once the bills have been properly validated and initialed by the superintendent accounts, the bursar is assigned to review the bills and other pertinent papers. External audit: according to their periodically scheduled schedules, auditors from DGHE, Panchkula, the audit cell of Kurukshetra University, Kurukshetra, and Accountant General Haryana, Chandigarh, participate in external audits. Transparency in the accounting records is maintained by the college. Financial documents such as balance sheets are generated with precise amounts allocated to various categories. The deputy superintendent, bursar, principal, and chartered accountant sign the financial statements, which are then presented to the governing body for review and comments.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management of DAV College, Pundri (DAVCMC)	1237886	5 percent Mgt. Share of Salary

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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	CA appointed by the DAV College Managing Committee, New Delhi (Head Office)	No	NIL

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

There isnt an official Parent-Teacher Association at the college. However, the college continues to have indirect conversations and interactions with the parents in the ways listed below. - The professors and principal communicate with parents on a regular basis. - The feedback and suggestions given by parents to enhance the way the institution runs are carefully examined and taken into account.

6.5.3 - Development programmes for support staff (at least three)

1. Awareness Program for Disaster Management 2. Workshop on Basic Computer Skills 3. Workshop on Office Tools

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1.CCTV Surveillance Systems is strengthened by installing new cameras in the whole campus. 2 Broadband speed is enhanced

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	04 IQAC Meetings	01/07/2016	01/07/2016	30/06/2017	9
2016	Swachhta Abhiyaan by NSS Units	11/09/2016	11/09/2016	16/10/2016	179
2016	Orientation Programme for all first-year students. Hawan was also performed.	27/07/2016	27/07/2016	27/07/2016	150
2016	Library Orientation Programme for all first-year students	28/07/2016	28/07/2016	28/07/2016	150
2016	Blood Donation Camp at DAV College, Pundri	10/10/2016	10/10/2016	10/10/2016	80
2016	Rally on Rastriya Ekta	31/10/2016	31/10/2016	31/10/2016	60
2016	Gender Awareness Programme	21/09/2016	21/10/2016	30/06/2017	60

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Inauguration function of Women Cell	21/09/2016	21/09/2016	60	10
Story Writing Competition by Novelist Hardeep Rathi	29/08/2016	29/08/2016	60	15

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A Tree Plantation Programme was organized by NSS Volunteers. Saplings were also distributed among people.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0

Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	11/09/2016	01	Swachh Bharat Mission	Hygiene and Cleanliness	179
2016	1	1	18/09/2016	01	Swachh Bharat Mission	Hygiene	179
2016	1	1	10/10/2016	01	Blood Donation Camp at DAV College, Pundri	Public Health	80

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	20/06/2016	The code of conduct for student is released annually in the prospectus in the month of June to educate them on academic integrity, college policies, and anti-ragging guidelines. Every year, during orientation, there is an annual awareness event about the code of conduct for students.
Code of Conduct for Parents	20/06/2016	The code of conduct for parents is released annually in the prospectus in the month of June
Code of Conduct for Teachers	20/06/2017	The UGC-established Code of Conduct for Teachers is updated annually in June in and posted on the college website.
Code of Conduct for Governing Body Principal	20/06/2016	The UGC-established Code of Conduct for Governing Body, and Principal is updated annually in June and posted on the college website.
Code of Conduct for Support Staff	20/06/2016	The UGC-established Code of Conduct for Support Staff is updated annually in June and posted on the college website.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Integration Day Celebration	31/10/2016	31/10/2016	175
International Womens Day Celebration	08/03/2017	08/03/2017	60
Independence Day Celebration	15/08/2016	15/08/2016	70
Republic Day Celebration	26/01/2017	26/01/2017	70
International Yoga Day Celebration	21/06/2017	21/06/2017	50

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. For Waste Segregation many color coded dustbins are placed in campus. 2. Many trees of different varieties are planted 3. To cut down on electronic waste and enhance the sharing of resources such laptops, cameras, projectors, and other scientific equipment, we lend computers to other departments based on their needs. 4. HYGIENE CAMPAIGNS By October 2, 2019, the 150th anniversary of Mahatma Gandhis birth, the government of India hopes to have eradicated open defecation nationwide through the Swachh Bharat Abhiyan, also known as the Swachh Bharat Mission. 5. Minimum use of polythene in college campus.

7.2 - Best Practices**7.2.1 - Describe at least two institutional best practices**

1. The institute provides platform for the students to participate extensively so that they can gain confidence to face the challenges of life as well as in their career. This way institute helps in improving social progress index of the nation. 2. As we have less number of students from other big colleges, so we have excellent ration of teacher and students. Every student gets a chance to have one to one interaction with his/her teacher. 3. College campus is clean and green. College makes further efforts to keep in clean and green with plantation of various types of trees. 4. College provides books and resources for students who prepare for competitive exams. College library is hub for students who are looking for a bright future. 5. Minimum use of polythene in college campus 6. To cut down on electronic waste and enhance the sharing of resources such laptops, cameras, projectors, and other scientific equipment, we lend computers to other departments based on their needs. 7. Tradition of Blood donation camp was retained on 10-10-2016. 8. Talent search Programme from 24-09-2016 to 30-09-2016 in which different activities like quiz, dance, singing and speech competition were conducted under the Youth and cultural department of kurukshetra university, Kurukshetra in the college. 9. Different academic and cultural activities were conducted under the aegis of NSS, NCC, Women Cell, Youth Red Cross and Legal Literacy Cell. 10. All the information of activities was published in the newspapers regularly. 11. All the details of these activities were put on the college website.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.davcpundri.com/best_practice

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The colleges main goal is to impart education to improve society. Similar to a lighthouse, the institution directs the ideology of fostering a robust human resource that is equipped with material, intellectual, moral, and spiritual resources. The organization keeps disseminating knowledge with equality and impartial attitude. As the institution is the co-ed one in this semi-urban area, college teaches both girl and boy students to understand the importance of both male and female in national buliding. In order to enhance the quality of the institutions academic offerings, two streams are offered to the student - arts and commerce. There are different subjects offered with internal choices. For tackling the need of future, computer classes are also offered. For the students' overall development talks by guests and Reputable academicians are conducted. These programs are the main means of delivering the practical experience required for university curriculum. As a result of the institutes extension and outreach programs, which include first aid training, yoga, meditation, and other topics, students, are consistently involved in blood donation, tree planting, aids awareness, and Swachhta Abhiyan in different villages. These efforts are aimed at instilling moral, human, and spiritual values in students. The National Cadet Corps is a nationwide organization that trains college students in human values and ethics. It also develops a youthful talent pool of potential future military personnel who may serve their country. Student cadets from the NCC unit of the college take part in a variety of local and national events. Along with serving as student volunteers in events like the Plus Polio Campaign and Beti Bachao Beti Padhao on International Yoga Day, some of these include Adventure Camp, Army Attachment Camp, Basic Leadership Camp, Combined Annual Training Camp, Drill March Past Parade on Independence Day, International Yoga Day Celebrations, March Past Parade Republic Day, RD Camp, and National Integration Camp. NSS unit of the college conducts activities like Beti Bachao, Beti Padhao and Swachhta Abhiyan which helps our students in understanding the value of these initiatives in bringing change in the society. NSS one day camp teaches students to work in collaboration with others and to understand the importance of unity. The value of green initiatives was highlighted by the IQAC and various initiatives like drives for Tree plantation, Say No to Plastic and Cleanliness Drives and carpooling were executed.

Provide the weblink of the institution

<https://www.davcpundri.com/>

8.Future Plans of Actions for Next Academic Year

1. Renovation and whitewash of the whole college. 2. Tiles work in washroom for guest room. 3. Chairs for the office and staff rooms. 4. New blackboards for the classrooms. 5. A shade nearby stairs for the students. 6. Plans for Parks renovation. 7. Hawan-kund and a building for the hawan the campus. 8. More books regarding syllabi and others for college library. 9. Renovation of washroom for girls and boys 10. Water tanks for staff rooms. 11. Maintenance of water purifiers. 12. Library study room 13. Renovation, Furniture in college. 14. Online Library facility 15. Constant up-gradation of Website 16. More tree plantation in and around the campus. 17. More CCTV cameras. 18. Conversion of more classrooms in to smart classrooms.